

Public Document Pack

Southend-on-Sea Borough Council

Legal & Democratic Services

Strategic Director: John Williams

📍 Civic Centre, Victoria Avenue, Southend-on-Sea, Essex SS2 6ER

☎ 01702 215000

🌐 www.southend.gov.uk

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04 June 2021

THE COUNCIL - THURSDAY, 20TH MAY, 2021 SUPPLEMENTARY REPORTS PACK

Please find enclosed, for consideration at the next meeting of the Council taking place on Thursday, 20th May, 2021, the following report(s) that were unavailable when the agenda was printed.

Agenda No Item

3 Administration for 2021/22 following May 2021 Local Authority Elections and associated matters (Pages 1 - 10)

Report of Executive Director (Legal & Democratic Services) attached

4 Appointment of Councillors and Substitutes to Regulatory and Scrutiny Committees, Licensing Sub-Committee C, Standards Committee and Audit Committee (Pages 11 - 26)

List C attached

6 Appointment of Councillors and Substitutes to Working Parties, Panels, Forums, etc (Pages 27 - 40)

List D attached

8 Appointments to Outside Bodies (Pages 41 - 62)

List E attached

9 Calendar of Meetings 2021/22 (Pages 63 - 64)

Calendar attached

Robert Harris
Principal Democratic Services Officer

Southend-on-Sea Borough Council

Agenda
Item No.

33

Report of Executive Director
(Legal and Democratic Services)

to
Council

on
20th May 2021

Report prepared by: John Williams.
Executive Director (Legal & Democratic Services)

Administration for 2021/22 following May 2021 Local Elections and associated matters

Part 1 (Public Agenda Item)

1. Purpose of Report

For the Council to:

- Note the details of the Political Groups, following the Local Elections on 6th May 2021.
- Note the details of the new Cabinet and Cabinet Committee appointed by the Leader of the Council.
- Agree changes to the Cabinet Working Parties in sections 3.1 - 3.7 of Part 3 Schedule 2 of the Constitution, if required.
- Endorse the Council's Constitution (which is on the Internet and Intranet), including the Scheme of Delegation in Part 3, Schedule 3.

2. Recommendations

2.1 To note that following the Local Elections on 6th May 2021, the make-up of the Council is as follows:

• Conservative Group	23
• Labour Group	13
• Independent Group	7
• Liberal Democrat Group	5
• Non-aligned independent	<u>3</u>
	<u>51</u>

2.2 To note the changes to the numbers, titles and responsibilities of Cabinet Members made by the Leader of the Council which will be circulated at the start of the meeting. Such changes will be reflected in amendments to Part 3 (Schedule 1(a)) and Part 7 of the Constitution.

- 2.3 To note the appointments to the Cabinet (and substitutes) made by the Leader of the Council (including the arrangements for the Deputy Leader) which will be circulated at the start of the meeting.
- 2.4 To note the appointments to the Cabinet Committee (and substitutes) made by the Leader which will be circulated at the start of the meeting.
- 2.5 In the event that the Leader decides to increase the number Cabinet Working Parties (as a consequence of increasing the number of Cabinet Members), to agree that the seven Cabinet Working Parties referred to in sections 3.1 - 3.7 of Part 3 Schedule 2 of the Constitution be replaced by new Working Parties.

Each new Cabinet Working Party will be linked to the functions of the relevant Cabinet Member in the new Administration.

To facilitate such a change, the functions of the seven Working Parties referred to above, will be assigned to the relevant new Working Parties and authority delegated to the Executive Director (Legal & Democratic Services) to draft the terms of reference of the new Working Parties accordingly.

- 2.6 To endorse the Council's Constitution, including the Scheme of Delegation in Part 3, Schedule 3.

3. Background

- 3.1 In accordance with Article 7 in Part 2 of the Constitution and in accordance with the law, it is for the Leader of the Council to:

- Decide on the number of Cabinet Members and their titles and responsibilities. (The Leader may also make a statement on associated Special Responsibility Allowances).
- Appoint the Cabinet Members (and substitutes).
- Appoint the Cabinet Committee (and substitutes).

The Leader who is appointed at the Annual Council meeting on 20 May 2021 will circulate details of the above matters at the start of the meeting.

- 3.2 In terms of places on relevant Committees and Sub-Committees, these will be allocated based on political proportionality to nominees of the 4 political groups on the Council as the law requires; with the remaining places being allocated to the 3 non-aligned councillors.

This matter, together with appointment of Chairs and Vice Chairs, is dealt with at **Agenda Items 4 and 5** and **List C** will be circulated at the meeting for the Council to agree.

- 3.3 In terms of appointments to Working Parties, Forums, Panels etc., these will also be allocated, by convention, based on political proportionality to nominees of the 4 political groups on the Council.

At present there are ten Cabinet Working Parties. The first seven of these are linked to the functions of each Cabinet Member (as set out in sections 3.1 - 3.7 of Part 3 Schedule 2 of the Constitution).

If the Leader decides to increase the number Cabinet Working Parties (as a consequence of increasing the number of Cabinet Members), then it will be necessary to replace these seven Working Parties. Each new Cabinet Working Party will be linked to the functions of the relevant Cabinet Member in the new Administration.

To facilitate such a change, the functions of the seven Working Parties referred to above, would need to be assigned to the relevant new Working Parties and authority delegated to the Executive Director (Legal & Democratic Services) to draft the terms of reference of the new Working Parties accordingly.

This matter, together with appointment of Chairs and Vice Chairs, is dealt with at **Agenda Items 6 and 7** and **List D** will be circulated at the meeting for the Council to agree. If new Working Parties are created (as referred to above) it is recommended that membership be notified to the Chief Executive within 3 working days.

- 3.4 In terms of appointments to Outside Bodies, these will be dealt with by the Council and **List E** will be circulated at the meeting for Council to agree. (**Agenda Item 8**).

- 3.5 In December 2009 the High Court handed down a judgement in a case involving Leeds City Council, which confirmed that the Council did have a valid Scheme of Delegation notwithstanding the fact that it did not confirm the Scheme on an annual basis. Nevertheless, to be on the safe side it is recommended that the Council endorses the Council's Constitution (which is on the Internet and Intranet), including the Scheme of Delegation in Part 3, Schedule 3.

As councillors will be aware, a review of the Council's decision-making arrangements is currently taking place and a report will be submitted shortly to the General Purposes Committee.

4. Background Papers

None

5. Appendices

None

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List A

Appointment of Cabinet Members, substitutes and details of Portfolios

Portfolio	Cabinet Member	Substitute (S.O.31.7)
Leader (Economic Recovery and Regeneration)	Ian Gilbert	Ron Woodley
Deputy Leader (Transport, Asset Management and Inward Investment)	Ron Woodley	Ian Gilbert
Adult Social Care and Health Integration	Cheryl Nevin	Martin Terry
Children & Learning	Laurie Burton	Anne Jones
Communities & Housing	Anne Jones	Laurie Burton
Corporate Services and Performance Delivery	Paul Collins	Carole Mulroney
Environment, Culture, Tourism & Planning,	Carole Mulroney	Paul Collins
Public Protection	Martin Terry	Cheryl Nevin

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Leader (Economic Recovery and Regeneration)	Deputy Leader (Transport, Asset Management and Inward Investment)	Corporate Services and Performance Delivery	Environment, Culture, Tourism & Planning	Children & Learning	Communities & Housing	Adult Social care and Health Integration	Public Protection
Regeneration and business growth	Property and Commercial	Audit	Air quality and pollution (Physical and Public Health)	Children's Services	Children's Centres, Nurseries, Child Care	Adult Social Care	Town Centre Management
Civic Affairs	Car parks and all car parking matters	Corporate Budget and Resource Planning (monitoring, Capital Programme Delivery)	All matters relating to trees, plants, grass verges and other flora	Schools, Education and Learning	Action to address poverty/Tackling inequality	Commissioning	CCTV
Corporate Budget and Resources Planning (Strategic Lead)	Property and Commercial	Partnership performance delivery	Climate Change, Renewable energy and Energy Saving	Southend Children's Partnership	Community Cohesion and community assets	Mental Health Services	Cemeteries, Crematoria and Bereavement Services
Corporate Planning and Strategic Direction	Concessionary Fares	Performance Delivery	Conservation and Heritage	Special Educational Needs and Children with Disabilities	Better Start and Early Years	Occupational Therapy	Cleansing of highways and public realm
Corporate Project Management	Engineering (Bridges and Structures)	Corporate Procurement	Environmental Health	Youth and Connexions	Drugs & Alcohol Service	Health and wellbeing Partnership	Community Safety
Housing Development	Health and Safety (Internal)	Risk Management	Grounds Maintenance	Youth Offending Service	Homelessness	Health and wellbeing Board	Pier and Foreshore
Emergency Planning	Highways (including maintenance)	Council Tax and Business Rates	Marine and Maritime affairs		Housing Management (including ALMO)	Health Integration (SE Essex Alliance)	Regulatory services
Equality and Diversity	Highways and Transport	Human Resources	Marketing (Place Branding/Tourism Offer/Leader)		Public Health		Police Community Liaison
Housing Strategy	National and Regional Affairs (including Partnerships, LEP, Thames Gateway etc)	Major capital programmes	Museums and Galleries		Library Services		Public Spaces Protection Orders
Liaison with regional housing boards and RSLs	Passenger Transport / Vehicle Fleet	Housing Benefit	Parks and open spaces		Domestic abuse		Public Toilets and alleyways
Media and Communications	Public Transport	Learning and workforce Development	Planning Policy and Planning Control		Community engagement and 3rd Sector support		Registration Services
Private sector housing standards and grants	Queensway Development (Joint with Leader)	Legal Services, Land Charges & Democratic Services	Sea and foreshore Defences		Health Inequalities (Strategic Lead)		Waste collection, disposal, management, recycling & sanitation
Queensway Development (Joint with Deputy Leader)	Transport (including Transport Policy and Licensing)	Digital and Technology	Sport Development				
Adult and Community Learning	Street signs and all signage (Highways)	Financial Services (including Insurance etc.)	Theatres				
		Customer Contact	Tourism				
			Building Control (planning)				
			Waste and recycling (strategic)				

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Appointment of Cabinet Committee and substitutes

	Member	Substitute
Chair	Ron Woodley	Other Cabinet
Vice Chair	Paul Collins	Other Cabinet
Member	Cheryl Nevin	Other Cabinet

(3 Cabinet Members)

(Chair and Vice Chair must be the Chair and Vice Chair of the Traffic Regulations Working Party)

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**SCRUTINY AND REGULATORY COMMITTEES
AND LICENSING SUB-COMMITTEE C
PLUS COUNCIL COMMITTEES (AUDIT AND STANDARDS)**

**POLICY & RESOURCES SCRUTINY COMMITTEE
(No Cabinet Members)**

4

Party	Members	Total 17	Substitutes
CON	James Moyies Tony Cox Steve Habermel (Vice Chair) David Garston (Chair) David McGlone Meg Davidson Dan Nelson Steve Buckley	8	All
LAB	Matt Dent Stephen George Tricia Cowdrey Daniel Cowan	4	All (Except Cabinet Members)
IND	Ian Shead Steve Wakefield	2	All (Except Cabinet Members)
LD	Ashley Thompson Peter Wexham	2	All (Except Cabinet Members)
Non-aligned	Maggie Kelly	1	N/A

PEOPLE SCRUTINY COMMITTEE

(No Cabinet Members)

(NB: Council appointed representative on Essex Partnership University NHS Foundation Trust (EPUT) must NOT be appointed as a Member or Substitute to this Committee)

Party	Members	Total 17+7	Substitutes
CON	Alan Dear Brian Beggs Helen Boyd (Vice Chair) Denis Garne Lesley Salter (Chair) John Lamb James Courtenay	7	All
LAB	Kay Mitchell Aston Line Martin Berry Tricia Cowdrey	4	All (Except Cabinet Members)
IND	Ian Shead Mike Stafford Trevor Harp	3	All (Except Cabinet Members)
LD	Beth Hooper Ashley Thompson	2	All (Except Cabinet Members)
Non-aligned	Keith Evans	1	N/A
	<u>Co-opted Members:</u> Church of England Diocese – Fr Jonathan Collis (Voting on Education matters only) Roman Catholic Diocese – VACANT (Voting on Education matters only) Parent Governors – (i) VACANT (Voting on Education matters only) (ii) VACANT (Voting on Education matters only)	7	

	<p>SAVS – K Jackson (Non-Voting)</p> <p>Healthwatch Southend – O Richards (Non-Voting)</p> <p>Southend Carers – Tim Watts (Non-Voting)</p> <p><u>Observers:</u> Youth Council (i) TBA (Non-voting) (ii) TBA (Non-Voting) (Substitute: VACANT)</p>	2	
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PLACE SCRUTINY COMMITTEE
(No Cabinet Members)

Party	Members	Total 17	Substitutes
CON	Derek Jarvis Nigel Folkard (Vice Chair) Alex Bright Kevin Buck Fay Evans Andrew Moring (Chair) Chris Walker Jack Warren	8	All
LAB	Daniel Cowan Kay Mitchell Kevin Robinson Matt Dent Stephen George	5	All (Except Cabinet Members)
IND	Steve Wakefield Nick Ward	2	All (Except Cabinet Members)
LD	Peter Wexham	1	All (Except Cabinet Members)
Non-aligned	Jennifer Beck	1	N/A

APPEALS COMMITTEE (A)
(No Cabinet Members)

Party	Members	Total	Substitutes
CON	Denis Garne Brian Beggs Steve Buckley	3	All
LAB	Martin Berry (Vice-Chair) Aston Line	2	All (Except Cabinet Members)
IND	Mike Stafford (Chair)	1	All (Except Cabinet Members)
LD	Ashley Thompson	1	All

APPEALS COMMITTEE (B)
(No Cabinet Members)

Party	Members	Total 7	Substitutes
CON	Chris Walker Nigel Folkard (Vice Chair) Jack Warren	3	All
LAB	Tricia Cowdrey (Chair) Kevin Robinson	2	All (Except Cabinet Members)
IND	Mike Stafford	1	All (Except Cabinet Members)
Non-aligned	Keith Evans	1	N/A

THE APPOINTMENTS AND DISCIPLINARY COMMITTEE

(*Note: When agenda includes appointment of, or disciplinary action against, the Head of Paid Service, Deputy Chief Executive, Executive Director or Director, the relevant Cabinet Member(s) should be a member of the Committee.)

NOTE: The maximum number of Cabinet Members is 3

Party	Members	Total	Substitutes
CON	Tony Cox Meg Davidson Derek Jarvis	3	All
LAB	Ian Gilbert (Chair) Daniel Cowan	2	All
IND	Ron Woodley (Vice-Chair)	1	All
LD	Carole Mulroney	1	All

DEVELOPMENT CONTROL COMMITTEE

Party	Members	Total 17	Substitutes
CON	Alan Dear (Vice Chair) Fay Evans David Garston Steve Habermel Derek Jarvis Chris Walker Kevin Buck Denis Garne	8	All
LAB	Daniel Cowan Anne Jones Kay Mitchell Matt Dent	4	All
IND	Nick Ward (Chair) Steve Wakefield	2	All
LD	Carole Mulroney Ashley Thompson	2	All
Non-aligned	Jennifer Beck	1	N/A

GENERAL PURPOSES COMMITTEE

Party	Members	Total 9	Substitutes
CON	Andrew Moring James Moyies Derek Jarvis David McGlone	4	All
LAB	Stephen George (Vice-Chair) Kevin Robinson	2	All
IND	Trevor Harp (Chair)	1	All
LD	Ashley Thompson	1	All
Non- Aligned	Maggie Kelly	1	N/A

LICENSING COMMITTEE

Party	Members	Total 15	Substitutes
CON	John Lamb Alan Dear Nigel Folkard Denis Garne Andrew Moring David McGlone Steve Buckley	7	All
LAB	Aston Line Martin Berry Kay Mitchell (Vice-Chair) Tricia Cowdrey	4	All
IND	Ian Shead Trevor Harp	2	All
LD	Ashley Thompson (Chair)	1	All
Non- Aligned	Keith Evans	1	N/A

LICENSING SUB-COMMITTEES A AND BTo be drawn from the Members of Licensing Committee as required**LICENSING SUB-COMMITTEE C**

Party	Members	Total 8	Substitutes
CON	Cllr Lamb Cllr Moring Steve Buckley David McGlone	4	All
LAB	Kay Mitchell (Vice-Chair) Aston Line	2	All
IND	Ian Shead	1	All
LD	Ashley Thompson (Chair)	1	All

Note: Licensing Sub-Committee C to be proportional – but it is not reflected in the overall proportionality calculation for committees

COUNCIL COMMITTEES

AUDIT COMMITTEE

(Note: To include not more than one Cabinet Member, who should not be the Leader. The Chair shall not be a Cabinet Member)

Party	Members	Total 9	Substitutes
CON	Helen Boyd Steve Habermel Nigel Folkard Alan Dear	4	All (Except Cabinet Members)
LAB	Matt Dent (Chair) Stephen George	2	All (Except Cabinet Members)
IND	Ian Shead (Vice-Chair)	1	All (Except Cabinet Members)
LD	Peter Wexham	1	All (Except Cabinet Members)
Non-aligned	Keith Evans	1	N/A
	1 independent Co-opted member (Non-Voting): Mr Kash Pandya		

STANDARDS COMMITTEE

Party	Members	Total 9+4	Substitutes
CON	Andrew Moring Tony Cox Dan Nelson Kevin Buck	4	All
LAB	Daniel Cowan Tricia Cowdrey	2	All
IND	Ian Shead (Chair)	(2) 1*	All
LD	Beth Hooper (Vice-Chair)	1	All
Non- Aligned	Jennifer Beck	(0) 1*	
	2 Leigh-on-Sea Town Council nominees (Non-Voting): Cllr Caroline Parker	2	
	2 Independent persons: J Tetley and J Morgan (Observers).	2	

*** The Independent Group has agreed to give one of its seats on this Committee to a non-aligned Councillor. This non-proportional arrangement can only be agreed if no Councillor votes against it (Section 17 Local Government & Housing Act 1989)**

NB: Standards Committees complies with the requirements of the LOCALISM ACT 2011.

HEALTH AND WELLBEING BOARD

(The Chair shall be the Leader or such other Cabinet Member as he shall appoint)

(Note: The Membership should include the Cabinet Member with the responsibility for Health. Members of the People Scrutiny Committee / the Scrutiny Committee with the responsibility for Health Scrutiny should not be appointed to the Board)

Party	Members	Total 6	Substitutes
CON	Meg Davidson Steve Buckley James Moyies	3	All
LAB	Cheryl Nevin (Chair)	1	All
IND	Trevor Harp	1	All
LD	Carole Mulroney	1	All

JOINT HEALTH OVERVIEW & SCRUTINY COMMITTEE

(With Essex and Thurrock Councils - to review the Mid and South Essex Sustainability & Transformation Partnership).

Note: Councillors appointed should be Members of People Scrutiny Committee (the Scrutiny Committee with responsibility for health scrutiny). The Joint Committee is currently chaired by Southend).

Party	Members	Total 4	Substitutes
CON	Helen Boyd Alan Dear	2	
LAB	Tricia Cowdrey	1	
IND	Trevor Harp	1	

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WORKING PARTIES

ECONOMIC RECOVERY AND REGENERATION WORKING PARTY
(The Chair shall be the Leader or such other Cabinet Member as he shall appoint)

6

Party	Members	Total 8	Substitutes
CON	Cllr Cox Cllr Davidson Cllr Nelson Cllr Buck	4	All
LAB	Ian Gilbert (Chair) Kevin Robinson	2	All
IND	Ron Woodley	1	All
LD	Carole Mulroney	1	All

CORPORATE SERVICES & PERFORMANCE DELIVERY WORKING PARTY
(The Chair shall be the Leader or such other Cabinet Member as he shall appoint)

Party	Members	Total	Substitutes
CON	Cllr Moyies Cllr Moring Cllr McGlone Cllr Habermel	4	All
LAB	Aston Line Tricia Cowdrey	2	All
IND	Nick Ward	1	All
LD	Paul Collins (Chair)	1	All

ENVIRONMENT, CULTURE, TOURISM & PLANNING WORKING PARTY
(The Chair shall be the Leader or such other Cabinet Member as he shall appoint)

Party	Members	Total 8	Substitutes
CON	Cllr Bright Cllr Jarvis Cllr Nelson Cllr Garston	4	All
LAB	Kay Mitchell Stephen George	2	All
IND	Steve Wakefield	1	All
LD	Carole Mulroney (Chair)	1	All

HOUSING AND COMMUNITIES WORKING PARTY
(The Chair shall be the Leader or such other Cabinet Member as he shall appoint)

Party	Members	Total 8	Substitutes
CON	Cllr Davidson Cllr Salter Cllr Boyd Cllr Dear	4	All
LAB	Anne Jones (Chair) Kay Mitchell	2	All
IND	Mike Stafford	1	All
LD	Paul Collins	1	All

TRANSPORT, ASSET MANAGEMENT AND INWARD INVESTMENT WORKING PARTY
(The Chair shall be the Leader or such other Cabinet Member as he shall appoint)

Party	Members	Total 8	Substitutes
CON	Cllr Buck Cllr Moring Cllr Cox Cllr Jarvis	4	All
LAB	Daniel Cowan Martin Berry	2	All
IND	Ron Woodley (Chair)	1	All
LD	Paul Collins	1	All

CHILDREN AND LEARNING

(The Chair shall be the Leader or such other Cabinet Member as he shall appoint)

Party	Members	Total 8	Substitutes
CON	Cllr Courtenay Cllr Boyd Cllr Beggs Cllr Dear	4	All
LAB	Laurie Burton (Chair) Tricia Cowdrey	2	All
IND	N/A	(1) 0*	
LD	Beth Hooper	1	All
Non Aligned	Keith Evans	(0) 1*	N/A

Note: The Independent Group have given up their seat on this Working Party to a non-aligned independent Councillor.

PUBLIC PROTECTION WORKING PARTY

(The Chair shall be the Leader or such other Cabinet Member as he shall appoint)

Party	Members	Total 8	Substitutes
CON	Cllr Garston Cllr Nelson Cllr Warren Cllr Lamb	4	All
LAB	Matt Dent Martin Berry	2	All
IND	Martin Terry (Chair)	1	All
LD	Peter Wexham	1	All

ADULT SOCIAL CARE AND HEALTH INTEGRATION WORKING PARTY
(The Chair shall be the Leader or such other Cabinet Member as he shall appoint)

Party	Members	Total 8	Substitutes
CON	Cllr Salter Cllr Buckley Cllr Dear Cllr Garne	4	All
LAB	Cheryl Nevin (Chair) Aston Line	2	All
IND	Trevor Harp	1	All
LD	Beth Hooper	1	All

A SELA & LOCAL GOVERNMENT REFORM WORKING PARTY
(The Chair shall be the Leader or such other Cabinet Member as he shall appoint)

Party	Members	Total 8	Substitutes
CON	Tony Cox Meg Davidson Andrew Moring David McGlone	4	All
LAB	Ian Gilbert (Chair) Daniel Cowan	2	All
IND	Ian Shead	1	All
LD	Carole Mulroney	1	All

HOLOCAUST MEMORIAL DAY WORKING PARTY

(The Chair shall be the Leader or such other Cabinet Member as he shall appoint)

Party	Members	Total 8	Substitutes
CON	David Garston Derek Jarvis Chris Walker Kevin Buck	4	All
LAB	Daniel Cowan Tricia Cowdrey	2	All
IND	Nick Ward	1	All
LD	Carole Mulroney (Chair)	1	All

TRAFFIC REGULATIONS WORKING PARTY

(Must include the 3 Cabinet Members of Cabinet Committee)

(Chair and Vice Chair must be the Chair and Vice Chair of the Cabinet Committee)

Party	Members	Total 12	Substitutes
CON	Kevin Buck Andrew Moring Steve Buckley Steve Habermel David Garston James Moyies	6	All
LAB	Cheryl Nevin Martin Berry Daniel Cowan	3	All
IND	Ron Woodley (Chair) Steve Wakefield	2	All
LD	Paul Collins	1	All

POLICY & RESOURCES SCRUTINY PROGRAMME WORKING PARTY
(PROJECT TEAM)

(NB: Policy & Resources Scrutiny Committee members only)

Party	Members	Total 8	Substitutes
CON	James Moyies Steve Habermel Steve Buckley David McGlone	4	All
LAB	Matt Dent Stephen George	2	All (Except Cabinet Members)
IND	Ian Shead	1	All (Except Cabinet Members)
LD	Ashley Thompson	1	All (Except Cabinet Members)

PLACE SCRUTINY PROGRAMME WORKING PARTY
 (PROJECT TEAM)
 (NB: Place Scrutiny Committee members only)

Party	Members	Total 8	Substitutes
CON	Fay Evans Nigel Folkard Chris Walker Jack Warren	4	All
LAB	Kay Mitchell Kevin Robinson	2	All (Except Cabinet Members)
IND	Steve Wakefield	1	All (Except Cabinet Members)
LD	Peter Wexham	1	All (Except Cabinet Members)

**PEOPLE SCRUTINY PROGRAMME WORKING PARTY
(PROJECT TEAM)**

(NB: People Scrutiny Committee members only)

Party	Members	Total 8	Substitutes
CON	Alan Dear Denis Garne Brian Beggs John Lamb	4	All (Except Cabinet Members)
LAB	Aston Line Tricia Cowdrey	2	All (Except Cabinet Members)
IND	TBA	1	All (Except Cabinet Members)
LD	Beth Hooper	1	All (Except Cabinet Members)

List E

Title	Group	No.	Nominee(s)	Notes
1312 (Southend-on-Sea) Squadron Air Training Corps: Civilian Welfare Committee	Other Body	1 x Councillor	Alex Bright	
ASELA ↳	Partner Organisation	1 x Councillor 1 x Officer	Ian Gilbert Chief Executive	The Leader of the Council and the Chief Executive must be appointed to these positions

A Better Start Southend Partnership Board	Partner Organisation	1 x Councillor, 4 x Officers	Laurie Burton	The relevant Cabinet Member should be appointed to this position
Active Southend 42	Other Body	4 x Councillors, 1 x Officer	Derek Jarvis, Trevor Harp, Anne Jones, Cheryl Nevin	
Age Concern	Other Body	1 x Councillor	Maggie Kelly	

<p>Anglian Eastern Regional Flood Coastal Committee</p>	<p>Other Regional Body</p>	<p>1 x Councillor</p>	<p>Carole Mulroney</p>	<p>NOTE: One place shared with Thurrock Council, rotated annually. Southend had the place for 2020-21. The representative of the Council not in position on the Committee can still attend as an observer.</p>
<p>British Destinations</p> <p>43</p>	<p>Other Body</p>	<p>1x Councillor, 1 x Substitute</p>	<p>Carole Mulroney</p>	
<p>Citizens Advice Bureau</p>	<p>Other Body</p>	<p>1 x Councillor</p>	<p>Maggie Kelly</p>	

<p>Disabled Information Advice Line Southend</p>	<p>Other Body</p>	<p>1 x Councillor</p>	<p>Kay Mitchell</p>	
<p>East of England LGA Local Government Employers Panel</p> <p style="text-align: center;">44</p>	<p>LGA Body</p>	<p>2 x Councillors</p>	<p>Ian Gilbert, Ron Woodley</p>	<p>The Leader of the Council and one other Cabinet Member should be appointed to this position.</p>
<p>East of England Local Government Association</p>	<p>LGA Body</p>	<p>1x Councillor, 1 x Substitute</p>	<p>Ian Gilbert, Ron Woodley (sub)</p>	<p>The Leader of the Council should be appointed to this position.</p>

East of England Regional Health Overview and Scrutiny Chairs' Forum	East of England Body	1x Councillor, 1 x Substitute, 1 x Officer	Lesley Salter Helen Boyd (Substitute)	Chair of the People Scrutiny Committee (Committee responsible for Health Scrutiny) is usually appointed with the Vice-Chair as their substitute.
East of England Strategic Authority Leaders Group	East of England Body	1x Councillor, 1 x Substitute, 1 x Officer	Ian Gilbert, Ron Woodley (sub)	The Leader of the Council should be appointed to this position.
Essex & Southend Member Joint Project Board (Waste)	Wider Essex Body	3 x Councillors	Carole Mulroney, Paul Collins, Martin Terry	This body should include three relevant Cabinet Members

Essex Chief Executive Leaders' Group	Wider Essex Body	1x Councillor, 1 x Substitute, 1 x Officer	Ian Gilbert, Ron Woodley (sub)	The Leader of the Council must be appointed to this position
Essex Heritage Trust	Other Body	1 x Councillor	Carole Mulroney	
Essex Outward Bound Association	Other Body	1 x Councillor	Cheryl Nevin	

Essex Partnership University NHS Foundation Trust (EPUT)	NHS Body	1 x Councillor	Matt Dent	The appointee to this body CANNOT be a member or substitute of the Scrutiny Committee with the responsibility for Health Scrutiny
Essex Pension Fund Strategy Board 47	Wider Essex Body	1 x Councillor	Matt Dent	There is also an Essex Pension Fund Advisory Board. Thurrock have the unitary authority representative on this Board
Essex Waste Partnership - Inter Authority Member Working Group	Wider Essex Body	1 x Councillor, 1 x Substitute	Carole Mulroney, Peter Wexham (sub)	

Essex, Police Fire and Crime Panel	Wider Essex Body	1 x Councillor	Ian Shead	
Homeless Action Resource Project	Other body	1 x Councillor	Keith Evans	
Jazz Archive	Other Body	1 x Councillor	Ashley Thompson	

Kent & Essex Inshore Fisheries and Conservation Authority	Other Regional Body	1 x Councillor	John Lamb	
Key Cities 49	Other Regional Body	1 x Councillor, 1 x Substitute	Ron Woodley, Carole Mulroney (sub)	
Leigh Port Partnership	Other Body	1 x Councillor	Ashley Thompson	

Local Government Association Coastal Issues Interest Group	LGA body	1 x Councillor, 1 x Officer	Carole Mulroney	
Local Government Association General Assembly	LGA Body	4 x Councillors	Ian Gilbert, Meg Davidson, Carole Mulroney, Ron Woodley	The Leader of the Council must be one of the appointed Councillors.
Local Government Association Urban Commission	LGA Body	1 x Councillor, 1 x Officer	Ian Gilbert	

London Southend Airport Consultative Committee	Partner Organisation	4 x Councillors, 2 x Officers	Carole Mulroney, Daniel Cowan, Martin Terry, Keith Evans	
National Association of Councillors	Other Regional Body	1 x Councillor	Ron Woodley	
Opportunity South Essex	SELEP Body	1x Councillor, 1 x Substitute, 1 x Officer	Ron Woodley Ian Gilbert (sub)	The Leader of the Council should be appointed to this position.

PATROL (Parking and Traffic Regulations Outside London) Adjudication Joint Committee	Other Body	1 x Councillor	Kevin Buck	
Southend Safeguarding Partnership (Adults)	Other Body	1 x Councillor	Cheryl Nevin	The relevant Cabinet Member should be appointed to this position. (Formerly Safeguarding Adults Board)
SOS Domestic Abuse Project	Other Body	2 x Councillors	Beth Hooper, Daniel Cowan	

South East Advocacy for Older People	Other Body	1 x Councillor	Alan Dear	
South East Alliance of Landlords and Residents (SEAL)	Other Body	1 x Councillor, 1 x Officer	Stephen George	
South East Essex Local Enterprise Partnership (LEP)	SELEP Body	1x Councillor, 1 x Substitute, 1 x Officer, 1 x Officer Substitute	Ron Woodley, Ian Gilbert (sub)	The Leader of the Council should be appointed to this position.

South East European Structural and Investment Fund (ESIF) Sub-Committee	SELEP Body	1 x Councillor, 1 x Substitute	Ron Woodley, Ian Gilbert (sub)	
South Essex Homes Board	Trading Company	3 x Councillors	Meg Davidson, Peter Wexham, Martin Berry	
South Essex Relate Executive Committee	Other Body	1 x Councillor	Beth Hooper	

Southend Association of Voluntary Services	Other Body	1 x Councillor	Anne Jones	The relevant Cabinet Member should be appointed to this position
Southend Boys and Southend Girls Choir Trust 55	Other Body	1 x Councillor	Ashley Thompson	
Southend Business and Community Charter - Charter Committee	Other Body	1 x Councillor	Ian Gilbert	The relevant Cabinet Member should be appointed to this position

Southend Business Improvement District Committee	Partner Organisation	1 x Councillor	Martin Terry	The relevant Cabinet Member should be appointed to this position
Southend Business Partnership Executive Committee	Other Body	1 x Councillor	Ian Gilbert	The relevant Cabinet Member should be appointed to this position
Southend Community Safety Partnership Board	Other Body	1 x Councillor	Martin Terry	The relevant Cabinet Member should be appointed to this position

Southend Education Board	Partner Organisation	1 x Councillor	Laurie Burton	The relevant Cabinet Member should be appointed to this position which is a non-voting appointment.
Southend Safeguarding Partnership (Children)	Other Body	1 x Councillor	Laurie Burton	The relevant Cabinet Member should be appointed to this position (Formerly known as Southend Local Safeguarding Children's Board)
Southend on Sea Access Group	Other Body	2 x Councillors	Anne Jones, Mike Stafford	

Southend on Sea Arts Council	Other Body	3 x Councillors	Ashley Thompson, Aston Line, Trevor Harp	
Southend on Sea Compact Action Group	Other Body	5 x Councillors	Anne Jones, Tricia Cowdrey, Mike Stafford	
Southend on Sea Forum Management Ltd	Joint Venture	2 x Councillors	Ashley Thompson, Martin Berry	

Southend Pier Museum Trust	Other Body	1 x Councillor	Carole Mulroney	
Southend Residents' Forum	Other Body	2 x Councillors	Ron Woodley, Paul Collins	
Southend on Sea Standing Advisory Council for Religious Education (SACRE)	Other Body	7 x Councillors	Brian Beggs, Helen Boyd, James Courtenay, Anne Jones, Ashley Thompson	

Southend Tourism Partnership	Other Body	1 x Councillor	Carole Mulroney	The relevant Cabinet Member should be appointed to this position
Southend University Hospital - NHS Foundation Trust	NHS Body	1 x Councillor	Beth Hooper	
Success for All Children's Group	Partner Organisation	1 x Councillor	Laurie Burton	The relevant Cabinet Member should be appointed to this position, which is a non-voting appointment

Thames Gateway Housing Group	Thames Gateway	1 x Councillor, 1 x Officer	Ian Gilbert	
Thames Gateway South Essex Transport Board	Thames Gateway	1 x Councillor, 1 x Substitute	Ron Woodley, Carole Mulroney (sub)	The relevant Cabinet Member should be appointed to this position
Thames Gateway Strategic Group	Thames Gateway	1 x Councillor, 1 x Substitute	Ron Woodley, Ian Gilbert (sub)	The Leader of the Council should be appointed to this position and the substitute must be another Cabinet Member.

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Calendar of Meetings 2021-2022

2021

MAY

ANNUAL COUNCIL

COUNCIL (Appointment of Committees etc

6.00pm

7.00pm

Thursday, 20th May

Thursday 20th May

JUNE

Development Control Committee

2.00pm

Wednesday, 2nd June

Southend Health and Wellbeing Board

5.00pm

Wednesday, 9th June

Cabinet Committee

6.30pm

Thursday, 10th June

CABINET

2.00pm

Tuesday, 15th June

Cabinet Committee (PVX)

6.30pm

Thursday, 17th June

JULY

Place Scrutiny Committee

6.30pm

Monday, 5th July

People Scrutiny Committee

6.30pm

Tuesday, 6th July

Development Control Committee

2.00pm

Wednesday, 7th July

Policy and Resources Scrutiny Committee

6.30pm

Thursday, 8th July

Shareholder Board

6.30pm

Tuesday, 13th July

COUNCIL

6.30pm

Thursday, 15th July

Cabinet Committee

6.30pm

Monday 26th July

CABINET

2.00pm

Tuesday 27th July

Development Control Committee

2.00pm

Wednesday 28th July

AUGUST

Place Scrutiny Committee

6.30pm

Tuesday 31st August

SEPTEMBER

Development Control Committee

2.00pm

Wednesday, 1st September

People Scrutiny Committee

6.30pm

Wednesday 1st September

Policy & Resources Scrutiny Committee

6.30pm

Thursday 2nd September

Audit Committee

6.30pm

Monday, 6th September

Southend Health and Wellbeing Board

5.00pm

Wednesday, 8th September

COUNCIL

6.30pm

Thursday 9th September

Cabinet Committee

6.30pm

Monday, 13th September

CABINET

2.00pm

Tuesday, 14th September

Cabinet Committee (PVX)

6.30pm

Tuesday, 21st September

OCTOBER

Development Control Committee

2.00pm

Wednesday, 6th October

Place Scrutiny Committee

6.30pm

Monday, 4th October

People Scrutiny Committee

6.30pm

Tuesday, 5th October

Policy and Resources Scrutiny Committee

6.30pm

Thursday, 7th October

Shareholder Board

6.30pm

Wednesday, 13th October

Audit Committee

6.30pm

Wednesday, 20th October

COUNCIL

6.30pm

Thursday, 21st October

NOVEMBER

Cabinet Committee

6.30pm

Monday, 1st November

CABINET

2.00pm

Tuesday, 2nd November

Development Control Committee

2.00pm

Wednesday, 3rd November

Cabinet Committee (PVX)

6.30pm

Tuesday, 9th November

Place Scrutiny Committee

6.30pm

Monday, 22nd November

People Scrutiny Committee

6.30pm

Tuesday, 23rd November

Policy and Resources Scrutiny Committee

6.30pm

Thursday, 25th November

DECEMBER

Development Control Committee

2.00pm

Wednesday, 1st December

Southend Health and Wellbeing Board

5.00pm

Thursday, 2nd December

COUNCIL

6.30pm

Thursday, 9th December

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2022

JANUARY

Cabinet Committee	6.30pm	Tuesday, 4 th January
Development Control Committee	2.00pm	Wednesday, 5 th January
Cabinet Committee (PVX)	6.30pm	Tuesday, 11 th January
Audit Committee	6.30pm	Wednesday, 12 th January
CABINET (including initial Council Budget consideration)	2.00pm	Thursday, 13th January
Place Scrutiny Committee	6.30pm	Monday, 31 st January

FEBRUARY

People Scrutiny Committee	6.30pm	Tuesday, 1 st February
Development Control Committee	2.00pm	Wednesday, 2 nd February
Policy & Resources Scrutiny Committee	6.30pm	Thursday, 3 rd February
CABINET (Council Budget)	2.00pm	Tuesday, 15th February
Cabinet Committee	6.30pm	Monday, 21 st February
CABINET	2.00pm	Tuesday, 22nd February
Shareholder Board	6.30pm	Wednesday, 23 rd February
COUNCIL (Budget)	6.30pm	Thursday, 24 th February

MARCH

Development Control Committee	2.00pm	Wednesday, 2 nd March
COUNCIL	6.30pm	Thursday, 3 rd March
Southend Health and Wellbeing Board	5.00pm	Monday, 7 th March
Cabinet Committee (PVX)	6.30pm	Wednesday 9 th March
Place Scrutiny Committee	6.30pm	Monday, 14 th March
People Scrutiny Committee	6.30pm	Tuesday, 15 th March
Policy and Resources Scrutiny Committee	6.30pm	Wednesday, 16 th March
COUNCIL	6.30pm	Thursday, 24 th March

APRIL (NB: Maundy Thursday 14th April, Good Friday 15th April, Easter Monday 18th April)

Development Control Committee	2.00pm	Wednesday, 6 th April
Audit Committee	6.30pm	Wednesday, 27 th April

MAY

ANNUAL COUNCIL	3.30pm	Thursday, 12th May
COUNCIL (Appointment of Committees etc.)	6.30pm	Thursday 19th May
Development Control Committee	2.00pm	Wednesday, 1 st June

NOTE: Cabinet Committee and Shareholder Board dates are provisional only, depending on there being business to transact

Holocaust Memorial Day Commemoration Service – 27th January 2022

School Term Dates:

Summer Term starts Monday 12th April 2021 – Wednesday 21st July 2021
Half Term 31st May – 4th June, and May Bank Holiday, 3rd May

Autumn Term starts Wednesday 1st September 2021 – Friday 17th December 2021
Half Term 25th – 29th October 2021

Spring Term starts Tuesday 4th January 2022- Friday 1st April 2022
Half Term 14th – 18th February 2022 Easter Bank Holidays 15th & 18th April 2022

School Summer Term 2022 starts Tuesday 19th April 2022

Note:

Lib Dem Conference: - 17th – 20th September 2021

Labour Conference: 25th – 29th September 2021

Conservative Conference: 3rd – 6th October 2021